

Minutes CATHOLIC SCHOOL COUNCIL

MEETING #3 (January 18, 2023)

St. Luke Catholic Elementary School (6:00 p.m.)

Catholic School Council:

Chairperson: Jessica O'Connor

Vice-Chairperson: Veronica Nullka

Secretary: Sarah Hallett

Treasurer: Tracey Binch

Parish Representative: Loretta Raso DiGiambattista

Non-Teaching Representative: Kristina Fur

Community Representative: – Leanne Sestric

Teaching Representative: Mrs. Kristy Taylor

Elected Parent Officers: Lucia Cardosa Hilberman,

Jessica Loughead, Michelle Pacheco, Marisa

Santaguida, Katy Santandrea

Principal: Adrian De Tullio

Attendance:

Tracey Binch

Sarah Hallett

Jessica O'Connor

Lucia Cardosa Hilberman

Marisa Santaguida

Mary Pacenza

Michelle Pacheco

L. Raso DiGiambattista

K. Fur

Katy Santandrea

Principal: A. De Tullio

Assistant to the Principal:

Mrs. K. Taylor

1. Regrets: Leanne Sestric, Veronica Nullka
2. Prayer and Welcome
3. Quorum for voting (minimum of 7 members):
4. Approval of Minutes (N/A)
5. Treasurer's Report:
 - a. Presented by Mr. De Tullio (as CSC are not authorized to conduct finances)
 - b. (Treasurer & Chairperson review details in advance of meetings for oversight and accuracy)

Account:	Previous Balance: Oct. 26, 2022	Current Balance: January 18, 2023 (Notes/details):
School BBQ	\$0	\$0
CSC Major Fundraiser	\$0	\$0
CSC Minor Fundraiser	\$480.68	\$1873.02 1783.30 transferred from School BBQ Popcorn fundraising, Joy Day Materials, Advent Craft item expenses
Parent Involvement Grant	\$0	\$0
Summary CSC Monies:		0+ 0 +1873.02 + 0 = \$1873.02

(Note: Popcorn profits. Please note that in error popcorn was sold cheaper. 4 bags for \$7.50 vs 4 bags for \$10. Included for future reference of popcorn)

6. Chairperson's Report:
 - a. Pancake Tuesday Feb 21, 2023
 - b. From last year, we may have the plates, napkins, forks etc. stored in school closet. Jess will check tomorrow. We have 5 secured volunteers to help. Unable to use Church kitchen. Unable to cook them ourselves. In the past we offer this as a snack, not a meal. We would require disposable table clothes.
 1. Anna Catering \$0.90/ pancake plus HST
 1. Aim 1000 pancakes. JK-Gr. 3: 1-2 pancakes. Gr. 3-8: 2-3 pancakes.
 2. Extra cost for delivery.

3. Still need to purchase syrup. Estimating \$3 per bottle. 18 classrooms.
 4. Loretta will investigate if we can have multiple delivery times to allow us to serve in the gym 3-4 classrooms at a time. Otherwise in the classroom which can get messy with the syrup. The size of the pancakes. Ingredient list. For those with special dietary requirements we will serve & make them (dairy, eggs, milk)
2. St Charles \$3.75/3 pancakes including plates, forks, syrup. One time for delivery.
Plan: will obtain final details to make our decision by Friday. Then vote online. Once we decide, Mr. De Tullio will confirm the number of volunteers required.
Motion: Katy. Seconded: Jessica

If we require syrup. Jess and Loretta will seek a donation from the grocery store.
Follow up post meeting: Anna's Catering was selected. Supplies were sufficient.

c. Chocolate Fundraiser

1. \$90 per case. Payment upfront.
2. Online cash sales only. Motion: Sarah Second: Loretta
3. Option of
 1. Variety
 2. Almonds
 3. Nut free (Laura Secord)
4. Boxes must be opened at home. Not opened at school. This is due to nuts & allergies.
Motion: Sarah Second: Loretta
5. Prizes explained in letter that goes home. Early bird special: large choc bars were donated by company. These were raffled off as extra prizes.
6. Feb 15: start of sales
7. Once boxes ordered we will require a few volunteers to help with the delivery of choc boxes to the classroom.
8. Delivery date to be confirmed with company

d. New Popcorn Supplier: World's Finest

1. Cost to parents \$2/bag. Profit \$1/bag
2. Made in Cambridge
3. If you order 10 cases free delivery
4. No contract/ commitment
5. Will try this company for a month. Motion: Loretta. Second: Lucia
6. Pay on line: 4 bags/ month.
7. Flavour: will rotate. Butter is a most popular.

7. Committees:

- a. Parish Rep
 - a. Children Liturgy will start at 11am at Sunday Mass.
 - b. Weekly Mass for school: going well.
 - c. Communion Meeting: Grade 2 & above.

8. Principal's Report – Mr. De Tullio

- a. Report Cards to Parents (Friday, February 17th)
- b. Scholastic Book Fair Update:
 - I. Approximately \$6000 spent by students/parents
 - II. Approximately \$3400 earned in books for the library
 - III. Thank you for the volunteers who helped.
- c. Spirit Wear Update
 - I. Supply chain issues.
 - II. No date confirmed at this moment.

- d. Pita Pit Date (Tuesday, January 31st)
 - I. Small 6.50 add \$1 profit = \$7.50. pay online.
 - II. Pick up and delivery included. Separated by class. Order paper wrapped around pita
 - III. Profit for CSC
 - IV. Plan once per month.

Another idea: 6-inch Subs: Buddy Subs \$6 add \$1.5 profit= \$7.50

- V. Delivery not included
- VI. Ham, salami, cheese. Toppings lettuce, tomatoes, onions,
- VII. Will Sort them by classroom
- VIII. We will have to make the ordering sheets
- IX. Plan for once per month
- X. Profits for CSC

We will plan for 2 Tuesdays per month. One for sub & other for pita. Dates to be determined. Lucia & Mr. D to confirm dates. Mr. De Tulio will investigate the option for popcorn and sub/pita to be combined payment online.

- e. School Generated Funds Plan (Copy to each CSC Member)
- f. Student Council Activities (Mrs. Taylor)
 - I. Bell Lets Talk. Jan 25 Wednesday
 - II. Spirit wear every Friday
 - III. Thursday, Jan 26. PJ Day. Buddy reading.
 - 1. CSC S350 donation for cookie/snack and drink
 - 2. Motion: Jess. Second: Michelle
 - 3. Student counsel will deliver
 - IV. United way. Red day. Donations to United Way.
 - V. Valentines: Basket raffles. Ask for families to donate.
 - 1. Ice Cream sales

- 9. Next Meeting date: April 12, June 7 (Social)
- 10. Adjournment